



Early Entrance Program Club

EEPC Meeting Agenda

California State University Los Angeles

King Hall Basement Conference Room

23 May 2017; 12:00-1:30

- I. **CALL TO ORDER**
- II. **ROLL CALL** (Sign-in sheet)
- III. **TRANSITION** (any oral acknowledgements)
 - A. President and Vice President
 1. Officer information form/CSI paperwork (Aug 1)
 - B. Secretary – Agenda Item Deadlines
 - C. Treasurer and Assistant Treasurer
 - D. Social and Assistant Social Chairs
 - E. Cohort Presidents
 - F. Academic Chair and Assistant Academic Chair
 - G. PR Chairs
 - H. Yearbook Chairs
 - I. Yearbook DVD Chairs
 - J. Technology Chair
 - K. Lounge Manager
- IV. **NEW BUSINESS**
 - A. Summer Meetings
 1. Reminder to fill out doodle form
 2. Announce most likely options
 - B. Honors Academy Presentation
 1. July 5 at 4pm
 2. Any items that need to be on the presentation
 - C. Talent Show (upcoming)
 1. Fill out paperwork to reserve USU theater

D. Payment Issues

1. Website and Paypal
2. Handling Money
 - a) Make our policy to give money to EEPC officers
 - b) Proposed clipboard in EEPC locker locked with combination lock where officers who receive payments can sign their initials next to name of who paid
 - (1) Keep track of who paid as well as who received the money
 - c) Put cash and checks in an envelope with your name and the event

E. Catalina Replacement

1. Possible day trip
2. Another beach day?

F. Yearly Event Calendar

1. Think about these to discuss at our first meeting
2. Are there any comments from previous officers about any of these events?
3. Bowling Night
 - a) Venue
4. Back to School Potluck
5. Fright Night
 - a) Venue
6. Thanksgiving Potluck
7. Holiday Party
 - a) Venue
8. Big Bear
9. Spring Formal
 - a) Venue
 - b) Food
10. Talent Show (next year)
11. New events and bringing back old ones
 - a) Monthly birthday
 - b) Game night

V. **ADJOURNMENT**