EEPC Meeting Minutes

December 2, 2016

Called to Order: 2:03

Adjourned: 3:00

1. REPORTS
	1. Paolo payed $1225 for Fright Night
	2. Permission slips due Dec. 9 noon
2. NEW BUSINESS
	1. Holiday Party
		1. On Dec. 9
		2. Have enough chaperones
		3. 5-8 pm on ice rink
		4. Instruct students to bring $20 for skating
		5. Lounge party
			1. White Elephant gift exchange
			2. Watch movie “Elf”
			3. Food in kitchen (EEPC Members bring something – including a vegetarian option)
			4. Timeline
				1. EEP party: 1:15 - 3:15
				2. Start movie at 1:20 (in EEP lounge)
				3. Elf while white elephant gift exchange (start white elephant at 2:45)
			5. Leave EEP lounge at 3:30
			6. Get to LA Live at 4:30
		6. Instruct students to get tap cards ($2.50)
		7. Clarify details through emails
3. UNFINISHED BUSINESS
	1. Yearbook DVD
		1. Burn the CD’s to distribute them in the future
	2. Service Projects
		1. Asked David to look for service projects
	3. Big Bear
		1. All payed for – have confirmation
		2. Stopping for lunch on the way back
		3. Bus ride takes 4 – 5 hours due to taking an alternative route
		4. Chaperone driven car rides take 1 -2 hours
		5. Have each cabin leader obtain keys
		6. Transfer “resort stay” into Duncan’s name
		7. EEPC is supplying eggs, water (2 cases per cabin), trash bags, consider mats/towels for cabins, and milk
		8. Send out a suggested items list, guidelines for students, guidelines for chaperones
		9. Consider organizing a “Star Wars: Rogue One” viewing at the Big Bear theater.
		10. Provide snacks for longer bus ride
	4. Miscellaneous
		1. Need to come up with a system off keeping track of students who are going on trips
		2. If someone leaves an event without telling a chaperone, they are banned from future events