EEPC Meeting Minutes

September 2, 2016

Called to Order: 2:02 pm

Adjourned: 2:26 pm

1. Unfinished Business
   1. Chaperone involvement
      1. Send a personalized email to all of the chaperones; send info about life scans to parents; request chaperones (so 2 emails in total); Isabelle can send them out
   2. Yearbook photos
      1. Photos will be taken week 5 in the EEP Library: Tuesday, 8:30am ­ 12:00pm and 3:30 pm – 6:00 pm; Wednesday, 1:30pm ­ 3:00pm, 4:00pm ­ 6:00pm
      2. Scrap book theme
      3. PR chairs need to post flyers about yearbook photo day
      4. Class presidents need to send out emails advertising photo day prior to the end of week 4 of school
      5. Have Dr. Maddox announce yearbook photo day at group meetings
   3. List of people who have paid dues
      1. Duncan compiled a list – 17 people so far
      2. Wednesday (9/7) Duncan is scheduled to cash the checks from previous events
   4. Weekly movie night – need lead for project
      1. Coordinate with the pizza days
   5. Letterbox for collecting money
      1. Gwen brought a box
      2. Class presidents need to email students about procedures as to how they can submit EEPC fees
2. New Business
   1. Potluck
      1. Potluck costs $40 🡪 inexpensive
         1. Consider free pizza days for students + combined with movie night
   2. Freshman president
      1. Jacob vs Natalie
      2. Election took place 9/5
      3. Campaign flyers pending Dr. Maddox’s approval
         1. Have the candidates have an impromptu speech as to what they can contribute to EEPC
   3. Printing Center Quote for PR Chairs
      1. Roughly 50 posters for $20
      2. Color for printing is $0.75 per page

1. Action Items (Please give an update weekly if assigned)
   1. PR, Social Chairs, Class presidents: Improve advertising
      1. Work on advertisement (aggressively advertise events)
      2. Make events attractive to older students - New spin on old events
      3. 10 posters in the lounger per event
      4. 30 days the event, place posters
      5. Emails sent 2 weeks before an event
      6. Permission slip and due deadlines due a week before event
   2. All members – ideas needed
      1. Look up fright night venues for the 9/9 meeting
      2. Generate new shirt design ideas
      3. Begin drafting yearbook cover ideas/artwork
   3. Social Chairs: Send emails to chaperones
      1. Appreciation and requests/life scan procedures