

# **Early Entrance Program Club**

## **EEPC Meeting Agenda**

California State University Los Angeles

King Hall Basement Conference Room

3 August 2017; 11:07 AM-12:06 PM

- I. CALL TO ORDER**
- II. ROLL CALL** (Sign-in sheet)
- III. APPROVAL OF LAST MEETING'S MINUTES**
- IV. ANNOUNCEMENTS** (Optional – any oral acknowledgements)
  - A. President and Vice President
  - B. Secretary – Agenda Item Deadlines
  - C. Treasurer and Assistant Treasurer
  - D. Social and Assistant Social Chairs
    - 1. Will send out locker assignment email to class presidents/cohorts
  - E. Cohort Presidents
  - F. Academic Chair and Assistant Academic Chair
  - G. PR Chairs
  - H. Yearbook Chairs
  - I. Yearbook DVD Chairs
  - J. Technology Chair
  - K. Lounge Manager
- V. DR. MADDOX'S TOPICS**
  - A. TIE Meeting – Monday, August 7
    - 1. Food ordered
    - 2. 19 incoming freshmen; one deferred
    - 3. Changes to next year's process: only 3 or 4 "handpicked professional" mentors
    - 4. Cannot mention EEP, EEPC, or CSULA when talking about Catalina
  - B. Kitchen walls are gross, will be washed/painted
    - 1. Color options: beige, off-white, grey, light blue, slate grey
- VI. UNFINISHED BUSINESS**
  - A. TIE Meeting
    - 1. August 7
    - 2. Recruit Chaperones and Make Money
      - a) Tutoring
    - 3. EEPC presents - 12:30 PM
    - 4. Post TIE meeting celebration - 1:00 PM
      - a) Prepare food for 19 people & set up decor
        - (1) UAS catering (organized on 8/3 after meeting)

(2) Party City decorations/supplies – Christmas, 4<sup>th</sup> of July,  
random stuff

- b) Alexis, Amanda, Joyce & other mentors will set up in kitchen (probably @ 11:00 AM)
  - c) Elise & Lily will collect dues & permission slips from parents upstairs
5. Ask for donations from parents
- a) UAS – holds money for club
  - b) Submit to EEPC bank account labeled as “donations;” follow EEP procedures to submit money
6. Print flyers from CSI? For better ink color
- a) Volunteer form
  - b) Beach Day permission slip
  - c) Congratulatory letter
  - d) Yearly event preview

#### B. Beach Day

1. Saturday, August 19 - 12:00-7:00 PM
- a) Attendees can leave whenever; board will stay until 7:00 PM
2. Food served at start of event
- a) Catering from Chipotle (30 burritos – chicken, steak, carnitas); will be picked up by David
  - b) Will order catering next week
  - c) Attendees can bring their own food if they wish
  - d) Get fruit/sodas from Costco
3. Advertisements/permission slips out this weekend (Aug 5-6)
- a) Note chaperones will stay only until 7:00 PM
  - b) So far only one chaperone can attend; please ask parents if they can chaperone for event
4. List of supplies to bring
- a) EZ-ups
  - b) Extra beach towels
  - c) Sunscreen
  - d) Coolers
  - e) Tables
  - f) Volleyballs
  - g) Sand castle-building supplies
5. Payment deadline next Friday, Aug 11
- a) \$15 admission (Paypal takes 4% of payments)
6. Location: Redondo Beach (tentatively)
7. Activities?
- a) Explore pier

- b) Arcade
- c) Frisbee
- d) Badminton
- e) Soccer
- f) Volleyball
- g) Water balloon toss
- h) Sand castle-building competition
- i) Limbo
- j) Scavenger hunt
- k) Giant game of mafia
- l) Long, romantic walks

C. 2017-2018 EEPC Shirts

1. Vista print – shirt with one design for \$5; will cost more to get ASI logo on sleeve
  - a) Possible merchandise: black shirt with heart, EEPC logo with Elise’s design, hat with bug design, sweatshirts
2. ASI regulations
  - a) Need to have ASI logo
  - b) Must be from sweatshop-free vendor
3. Getting funded by ASI: yes
  - a) ASI-funded shirts will be given out to everyone
4. Alternative fund sources
  - a) Events: fundraisers (potluck, selling food) marketed open to all students → funds used to pay for EEP shirts
    - (1) Pros: can use funds for other club stuff besides t-shirts
    - (2) Cons: don’t know how much we’ll profit

D. Back-to-School Potluck

1. Event registration will be completed
2. Time will be based on freshmen’s schedule

E. Payment Updates?

F. Website Updates?

1. Niyusha, Lily, and Brandon to update website before TIE meeting

G. Tutoring

1. Need to optimize tutor forms on site
  - a) Tutor request forms
  - b) Tutor feedback section
2. Wages (\$10.50 to \$15)
  - a) Can collect money for tutoring at TIE
  - b) If tutee doesn’t evaluate tutor, then tutor won’t be paid

H. Freshmen presidential elections

1. Ask freshmen to think of nominees at TIE meetings
2. Nominations collected in week 2 of homeroom
  - a) Limit to 3 nominees by blind voting
  - b) 1-week campaign for candidates
3. Voting done in person; candidate w/ most votes win

**VII. NEW BUSINESS**

**VIII. ADJOURNMENT**