

Early Entrance Program Club

EEPC Meeting Agenda

California State University Los Angeles

King Hall Basement Conference Room

14 Nov 2017; 9:00-10:00

I. ORGANIZATIONAL ITEMS

- A. Call to Order: 9:04 AM
- B. Roll Call (Sign-in sheet)
- C. Approval of Agenda for Tuesday, November 14, 2017
- D. Approval of Minutes for Tuesday, November 7, 2017

II. PUBLIC FORUM

- A. Mary Becker - new 3rd Year designee to stand in for Elizabeth

III. STANDING DISCUSSION ITEMS

- A. Dr. Maddox's Topics
 - 1. Late forms - feedback for future
 - a) EEPC leaders to meet with Candice & talk about CSI forms
 - b) Make copies of signed forms in future
 - c) No full-time staff in CSI office; Lily walked in every day to check if forms were approved but CSI said it hadn't-- until they lost it
 - 2. Discussion Group feedback
 - a) Positive - ppl thought they could express things in a safe environment; looking forward to another discussion group meeting
 - b) Year 1 - saw issue of discussion surrounding direct pay on PayPal
 - 3. Permission slip
 - a) Please make corrections quickly and get back to Dr. Maddox after he has reviewed the slip so he can approve
 - b) Big Bear permission slip - put all chaperones names on them
- B. Upcoming Events
 - 1. OFFICERS: please send out emails with all upcoming event info!
 - 2. Thanksgiving Potluck (Nov 21)
 - a) Officer Shifts (11:30-12:30) - Chris, Jacob, Elise
 - b) \$5 regular admission, free if you bring food
 - c) Food: turkey, mashed potatoes, mac n' cheese, beverages, pies
 - (1) Request for... appetizers, baked brie, cornbread
 - 3. National Cashew & Espresso Day Fundraiser
 - a) Nov 28, 8-10 AM
 - b) This Friday (11/17) - Lily & David meeting with ASI for funding

- (1) Request money for food to be sold, t-shirts (sell for \$7.25), gloves, napkins (~\$400)
 - c) Set up table in front of King Hall in the breezeway
 - d) Bring chairs to sit down
 - e) David - pick stuff up in morning, Krispy Kreme doughnuts
- 4. Holiday Party (Dec 8)
 - a) **EVENT CANCELLED**
 - (1) Social Chairs decided to make it an unofficial event (no registering with CSI) - just have EEPsters meet up
 - b) Tickets - have ppl buy their own tickets online on website (ask Asst. Social Chairs for link)
 - c) Time: 7:00-8:00 PM skating
- 5. Big Bear (Dec 11-14)
 - a) Dues-exclusive event (at least pay dues for this semester)
 - b) 28 ppl signed up & paid
 - c) Need to pay last deposit on cabins
 - d) Bus
 - (1) Ask them to stop on way back for McDonald's - might get charged extra
 - e) Permission slip - need to put chaperones on
 - f) Chaperones - 5-6 needed
 - (1) Only have 4 - Duncan's mom, Natalie's mom, Amanda's mom, Shirell's mom
 - g) Times
 - (1) Leaving campus at 11:00 AM b/c can't check into cabins until 2:00 PM
 - (2) Leave resort at 10:00 AM
 - (3) Adjust times based on what routes the buses are taking
 - h) Food
 - (1) Buying water, perishables
 - (2) Orange juice, milk, eggs
 - i) Cabin arrangements
 - (1) 2nd year girls - Otter/Chipmunk (not Mink), don't want to be in Squirrel's Nest
 - (2) Elders - if too small, take Otter
- 6. CAPS Discussion Group
 - a) Nov 30 from 3:15-4:15 PM
 - b) Topic: stress & anxiety
 - c) Give extra food to Honors College

d) Good turnout - last meeting had 12-14 ppl show up

C. Administrative Units Report

1. Tech Chair has been posting previous Agendas/Minutes - still making sure he continues
2. Need to push Yearbook Chairs a little harder to take photos
 - a) Company: Picaboo - order online
 - b) Can change price of yearbooks on Picaboo (i.e. add \$3 if you want to make it a fundraiser)
 - c) Old Yearbooks: \$5
 - (1) Send pics to Dr. Maddox so he can advertise to alumni
3. Yearbook DVD Chairs doing well
4. Academic Chairs - reached out to potential EEPC designated major reps (call them "Peer Advisors")
 - a) Advisors can give opinions on good faculty
5. Lounge Manager doing fine
 - a) Maybe start small lounge events in beginning of spring semester (ex: Mini Game Event - Nintendo party video games)
 - b) Halloween inventory
 - c) EEP utensils/cups - need forks
 - (1) Tell Dr. Maddox & Isabelle if you would like them to buy

D. General Updates

1. Club Banking
 - a) All money is in FCU, to be transferred to univ bank (?)
 - b) Follow up with CSI about Big Bear forms
 - (1) Candice has to email us with whatever forms she needs
 - (2) Have Dr. Maddox help with communication w/ CSI

IV. NEW BUSINESS

- A. CAPS discussion group debrief
- B. Spring meeting times
 1. Doodle poll
- C. Chaperone gifts - bought by Lily
 1. Starbucks gift cards
 2. Need Costco gift baskets
 3. Cookie tin for Duncan?

V. ADJOURNMENT

1. Closing Comments
 2. Gavel Count: 818
 3. Adjourned: 9:58 AM\\\\\\\\\\\\
2. \\\\

