

Early Entrance Program Club

EEPC Meeting Agenda

California State University Los Angeles

King Hall Basement Conference Room

10 Oct 2017; 9:00-10:00

I. ORGANIZATIONAL ITEMS

- A. Call to Order: 9:02 AM
- B. Roll Call (Sign-in sheet)
- C. Approval of Agenda for Tuesday, October 10, 2017
- D. Approval of Minutes for Tuesday, October 3, 2017

II. PUBLIC FORUM

III. SPECIAL PRESENTATIONS

A. CAPS ~~Group Therapy~~ Discussion Group

- a) Continuation of discussion groups started last semester
 - (1) First meeting - got to know EEP student population compared to traditional students
 - (2) Second meeting - conflict mediation, communication skills (19-20 ppl @ meeting)
- b) Thinking of having two meetings this semester (for relieving stress about finals week)
 - (1) Tentative venue: EEP conference room (KH D136), EEP classroom
 - (2) Dates/times: Nov 7 at 3:15-4:15 PM, Nov 30 at 3:15-4:15 PM
 - (3) Food: UAS food (25 sandwiches, lemonade)
- c) Sent out poll to EEPsters to ask which discussion topics they'd like
 - (1) Bureaucracy & how to deal w/ university admin
 - (2) Self-improvement (probably topic for spring semester)
 - (3) Academic pressures, stress & anxiety, academic goals
 - (4) Body image
- d) Perhaps navigate bureaucracy/school in first meeting, stress/anxiety in meeting before finals week
- e) PR Chairs will make flyers about meetings
 - (1) Note that it's NOT group therapy; just a discussion group

IV. STANDING DISCUSSION ITEMS

A. Dr. Maddox's Topics

- 1. Meeting attendance requests

- a) Please communicate with leaders Lily & David when they request your presence at a meeting (aka respond to their messages)
 - 2. Accreditation
 - a) CSI: “Continue external banking until further notice” on their PowerPoint at meeting
 - (1) But wants us to use university banking now
 - 3. Frangelo meeting
 - a) David will schedule meeting; invite Dr. Maddox to meeting
 - 4. Class President(s) usage/meetings
 - a) Would like to start class pres group to communicate w/ them
 - 5. Alum-Mentor Oct 28 event
 - a) Cancelled - no alum is going to come
 - 6. Our Town
 - a) Live theater event might be cool for EEPC - seems like EEPsters would enjoy
 - b) Deadline for buying tickets is one (1) hr before showtime
 - c) Let Dr. Olsen know if we can get 15 tickets; get PR Chairs to advertise immediately
 - 7. PayPal waiver request
 - 8. Stella work
 - a) Cleaned up entire kitchen/cabinets & would like to label stuff; please thank her for her hard work
 - b) Found Dr. Maddox’s percussion instruments
 - 9. Group Meetings Week 12
 - a) Heads-up; currently week 8
 - 10. HCAO
 - a) Used to collect letters of recommendation & send to med school applications
 - b) But Dr. Maddox recently contacted them & they don’t know anything about that service anymore
 - c) Can register w/ HCAO & get pre-health emails; register for I Am Pre-med Club online to get updates, too
- B. Upcoming Events
- 1. Fright Night
 - a) Website page up already; permission slip/payment is up
 - b) Posters will be up (tonight, probably)
 - c) Chaperone shuttling to haunted house instead of public transportation (Duncan’s mom, Elizabeth’s mom, Lily’s dad, David)

- (1) Distance from Rosy's house to Rotten Apple is 3 mi
 - (2) Could offer mileage money to drivers if they want (~\$50)?
 - d) Will work with social chairs tomorrow to get list of food for event
 - e) Get rid of trophies in storage for costume contest
 - f) Let people pay on day of event on case-by-case basis
 - g) Paypal takes 6% from payments (lost \$0.20 from revenue) - will keep current Fright Night prices, but may change other event dues in future to account for this
 - h) Expected turnout: 30 ppl
 - 2. Holiday Party
 - 3. Big Bear
 - a) \$2800 for bus (if it includes lodging for 2-3 days, OK; if not, find another company)
 - b) Reserve cabins
 - c) Perhaps get special event insurance from CSI/CSU? (in case of liability)
 - d) Chaperones - many haven't responded to request for livescans/paperwork, but a few have been coming in
 - (1) Dr. Maddox will follow up
 - 4. Survey for new events at the end of the year
- C. General Updates
- 1. EEPC Unit Updates
 - a) Yearbook DVD from last year - sent group the file so we have old yearbook DVD; will post on website
 - (1) Yearbook DVD Chairs want drones & GoPros to film Big Bear & other events
 - (a) Need to break even/make enough profit from Fright Night to consider buying these
 - (2) Gather groups from each year to be in DVD
 - (3) Will edit clips during winter break for fall events; edit 2 weeks after each event for spring events
 - (4) DVD to be released Week 14 of Spring Semester 2018
 - b) T-shirts
 - (1) Need ASI funding for t-shirts
 - c) Lounge Manager - Stella
 - (1) Perhaps work on lounge next now that kitchen is done
 - (2) Hold more lounge events (mini-Game Nights, Movie Nights, etc.)
 - d) Academic Chairs - Brandon & Alexis

- (1) Excess of tutors compared to tutees
- (2) Bring in more academic-themed events to EEPC in lounge (to make dues-paying more worthwhile; Game/Movie Night, bring someone from university/outside to present on topic)
- (3) EEP-Alumni event - will also try to get that running
- (4) Draft roadmaps for different majors (start w/ most popular ones first)
 - (a) Biochem, M.E., Anthropology
- e) Tech Chair - Niyusha
 - (1) Haven't been able to get ahold of him
- f) Yearbook Chairs - Georgia & Rory
 - (1) Will meet this Thursday
- 2. Halloween Decorations
- 3. Event Exclusivity via Dues (posters) - only dues-paying members can go to Big Bear & Formal
- 4. Club Recognition
 - a) ODM (Organizational Development Meeting)
 - b) SVPRT (Sexual Violence Prevention Training)
- 5. Honors College Wicked Problems Discussion Groups
 - a) Need Dr. Pham to get back with Lily on that
- 1. Club banking procedures
 - a) Keep Records
 - b) Paypal university issues, locker accountability issues (finding \$100 cash in locket) - solution?

V. NEW BUSINESS

- A. Fundraising
 - 1. Will do after we're recognized as club by university
 - 2. Will put poll on EEPC group chat for approval of idea
- B. Post finished Yearbook DVD from last year
- C. Chaperone gifts
 - 1. \$5 Starbucks card
 - 2. EEP accessories

VI. ADJOURNMENT

- 1. Closing Comments
- 2. Gavel Count: